



Dear Parent or Guardian,

You are embarking on the first step to becoming part of the Full Circle Montessori School's community. Welcome! The Full Circle Team very much looks forward to getting to know you and your family.

To get started, please submit the enclosed application and application fee to FCMS at 870 S. Greenbrier St. #102, Arlington, VA. 22204 by November 15th. To be admitted to any program, the child must be developmentally ready, as determined during the Child/Directress meeting that happens later in the application process. In addition, children must meet these specific requirements according to the program to which you are applying:

- Young Children's Community: Children must be walking independently.
- Primary Level class (The Children's House): Children must be at least two and one-half years old, able to use the restroom independently (or be well on their way to doing so :)).
- Elementary Level class: Children must be six going on seven through twelve years old, completed the Primary cycle (or equivalent).

Unless an immediate or a mid-year opening is available, new applicants are usually informed of a potential spot for the following fall in December (or until spaces remain open). Special consideration may be given to siblings, to children of the FCMS Team, to students transferring from other Montessori schools, and to returning students.

Once we have received your child's application and the application fee, your child will be placed on our prospective student list. If an opening for your child becomes available, you will be contacted to schedule two get-togethers:

- 1) A Parent Meeting, Tour and Observation with the Director to gauge the child/family/school match.
- 2) A Child/Directress meeting to determine your child's developmental readiness to enter the Young Children's Community, Children's House or the Elementary Community.

After the meetings you will be notified of acceptance either immediately or at the latest by mid-January. Families who have received an offer have five business days to make one of three choices:

- 1) Enroll effective the date of the opening.
- 2) Begin paying tuition for the spot on the day of the opening and defer enrollment.
- 3) Decline the offer.

If enrollment is offered, you will also be invited to schedule a parent only classroom observation.

If you accept Full Circle's enrollment offer, your child's spot is guaranteed once you have signed the Enrollment Agreement and have paid the enrollment deposit and other applicable fees (see *Full Circle Tuition and Fees* below).

Cheers,
The Full Circle Team



FULL CIRCLE MONTESSORI SCHOOL PROGRAMS

Full Circle Montessori School has seven classrooms: **an Elementary, four Primary** (Children's House) and **two Toddler** (Young Children's Community) on four campuses in Arlington.

- The Elementary, two Children's Houses and a Young Children's Community are located at 870 S. Greenbrier St. on Columbia Pike's West End.
- The third and fourth Children's Houses are located in the Frederick building at Woodbury Park in Clarendon, and at Jordan Manor, in Ballston. The four Primary Level classes offer the same program, regardless of location.
- The Young Children's Community Westover is located in the Westover neighborhood.

CORE OFFERINGS:

1) Elementary

- 870 S. Greenbrier St., South Arlington
- Monday through Thursday: 8:05 AM – 3:15 PM
- Fridays: 8:05 AM - 1:00 PM
- Drop off: 8:05 AM
- Attended by children who have completed the Primary cycle (or equivalent) and who are six or seven through twelve years old

2) Primary Montessori (Children's House)

- Three locations: 1) 870 S. Greenbrier St. South Arlington 2) 2335 N 11th St., Clarendon, North Arlington 3) 801 N. Wakefield St., Ballston, North Arlington
- Monday through Friday: 9:00 AM - 12:30 (Mon - Th 2:45 PM Pick up option, see below)
- Drop off: 8:50 AM - 9:00 AM (8:30 Drop off option, see below)
- Attended by all Primary-age children (Mixed age classes: three through six years)

3rd/4th Year of Primary Montessori Cycle (Children's House)

- Monday through Thursday: Extension of the day for Primary Montessori from 12:30 PM - 2:45 PM
- Attended by developmentally ready five/six-year-old children (as assessed by their Directress) to stay for the afternoon
- These five/six-year-olds spend the morning together with their younger classmates in the Primary Montessori class. At 12:30 PM, they extend their day with lunch and return to their Montessori work or special projects with peers and younger children who stay full day
- Friday: All children are dismissed at 12:30 PM

OPTIONAL OFFERINGS FOR CHILDREN ENROLLED IN OUR PRIMARY CHILDREN'S HOUSE ONLY:

Afternoon Montessori (Children's House)

- Monday through Thursday: 12:30 PM - 2:45 PM (Extension of the day for Primary Montessori children)
- Attended by 3- and 4-year-olds who are not yet in their 3rd/4th year of the Primary cycle but who are ready to stay for the whole day
- These 3- and 4-year-olds spend the morning together with their fellow Primary-aged classmates in the children's house. At 12:30 PM, they (like the 3rd/4th year children) extend their day with lunch, have a rest period, and then return to their Montessori work or special projects
- Friday: All children are dismissed at 12:30 PM



Montessori Mornings and Lunch (Children's House)

- Montessori Mornings: Monday to Friday - Children may arrive as early as 8:30 AM
- Lunch: Monday through Thursday: Children may stay for lunch from 12:30 PM - 1:30 PM

Montessori Drop-In (Children's House)

- Monday through Thursday: Children may stay for lunch from 12:30 PM - 1:30 PM on a drop-in basis or stay for the entire afternoon until 2:45 PM
- Friday: All children are dismissed at 12:30 PM (drop-in option not available)

3) Young Children's Community

- 5819 Washington Blvd., Westover, Arlington and 870 S. Greenbrier St., West End Columbia Pike
- Monday through Friday: 8:30 AM – 12:00 PM
- Attended by children ages 15 (walking) to 36 months

OPTIONAL OFFERINGS (SCHOOL-WIDE):

Spanish Class

- After school sessions: 8-10 weeks for 2 lessons/week for Elementary children and 1 lesson/week for Primary children
- Through music, stories, games and movement, presented within a Montessori framework, the children are introduced to the basics of conversational Spanish. The direct purpose of the class is for a child's first formal introduction to a foreign language to be about exposure - to be fun and interesting.

OPTIONAL OFFERINGS (ELEMENTARY):

Art Studio



FULL CIRCLE MONTESSORI SCHOOL

TUITION & FEES ELEMENTARY, PRIMARY, and YOUNG CHILDREN'S COMMUNITY 2020-2021

ELEMENTARY (LOWER AND UPPER) \$ 14100 (yearly)
 Monday through Thursday: 8:05-3:15. Friday: 8:05-12:30. +\$300 materials fee due on June 3, 2020
 Drop off: 8:05.
 Attended by children who have completed the Primary cycle (or equivalent) and are six going on seven through twelve years old.

PRIMARY MONTESSORI (CHILDREN'S HOUSE) \$ 13680 (yearly)
 Monday through Friday: 9:00-12:30.
 Drop off 8:50-9:00.
 Attended by all primary age children - mixed age (3 to 6).

3RD/4TH YEAR OF PRIMARY CYCLE (CHILDREN'S HOUSE) \$ 13680 (yearly)
 Monday through Thursday: Extension of Primary Montessori from 12:30-2:45.
 Attended by five and six year old children who are developmentally ready as assessed by their Directress to stay for the afternoon.
 Friday: All children are dismissed at 12:30.

AFTERNOON MONTESSORI (CHILDREN'S HOUSE) \$ 3900 (yearly)
 Monday through Thursday: Extension of the day from 12:30-2:45.
 Attended by 3 and 4 going on 5 year olds who are not yet in their Final Year of Primary.
 Subject to availability: 2 days per week 12:30-2:45. \$ 2244 (yearly)
 Friday: All children are dismissed at 12:30.

MONTESSORI MORNINGS & LUNCH (CHILDREN'S HOUSE)
 Mornings: M-F arrival as early as 8:30. \$ 1692 (yearly)
 Lunch: Monday through Thursday – 12:30-1:30. \$ 2880 (yearly)
 Subject to availability: 2 days per week 12:30-1:30. \$ 1560 (yearly)

PRIMARY MONTESSORI DROP IN OPTIONS (CHILDREN'S HOUSE)
 Montessori Morning Drop In: subject to availability 8:30-8:50 \$ 20 (daily)
 Montessori Lunch Drop In: subject to availability 12:30-1:30 \$ 25 (daily)
 Afternoon Montessori Drop In: subject to availability 12:30-2:45 \$ 40 (daily)

YOUNG CHILDREN'S COMMUNITY \$ 14100 (yearly)
 Monday through Friday – 8:30 AM – 12 PM
 Attended by children who are 15 -36 months

TUITION PAYMENT SCHEDULE

All tuition payments are made through FACTS, our 3rd party tuition management company. There are no exceptions. Sorry!
 Tuition may be paid in one of the following ways:
 One annual payment - \$100 discount is applied (due June 3, 2020).
 Two semester payments - \$50 discount (\$25/semester) is applied (due June 3, 2020 & January 2, 2021).
 Twelve equal installments plus a \$100 administrative fee (due on June 3, 2020).

OTHER FEES

Application Fee	\$125
Re-enrollment Fee (annual)	\$75
Enrollment Deposit (one time)	\$1200
New Family Fee (one time fee)	\$800
3rd or 4th Year Deposits for Primary	\$1000 (paid twice in first year in YCC or Primary as prepayments towards 3rd or 4th year of Primary)
Rejected ACH payment (i.e. for NSF)	\$50
Late tuition payment fee	\$75
FACTS Tuition Management fee	\$20 for annual and semester payment plan \$50 for installment payment plan * fee subject to change by FACTS
Form Fee	\$30 for each recommendation request for another school



FULL CIRCLE MONTESSORI SCHOOL

NO EXTENDED DAY BEYOND 2:45/ 3:15

AN EXPLANATION FROM THE Head of School

Full Circle does not offer at-school child-care beyond 2:45pm. This decision seemed, at first, difficult to reach.

I oscillated between two realities:

1) My belief, as a child advocate, that full time school, no matter how meticulously and lovingly prepared the environment, is too much for young children to handle. They need time at home.

2) My need, as a business woman, to address the child care needs of working parents, and the financial implications for my business.

My business side said – Offer extended care. If you don't, working families will go elsewhere, you'll miss out on generating core revenue, plus the market demands it: How will you compete with full day programs? Everyone has full day. Besides, families need it, whether YOU offer it or not – and wouldn't you rather have the children be in YOUR program, in YOUR care – where you oversee the QUALITY? At first glance – yes, of course. Business made sense.

But upon revisiting the reasons for starting my own school, reasons spelled out in Full Circle's mission and vision, I reaffirmed my belief that what is best for children does NOT necessarily correlate, or have ANYTHING to do with, what the market demands. And although a business, Full Circle Montessori School is first and foremost an entity that advocates for children. And it is from this vantage point, through this litmus test, which all decisions need to be made...this is Montessori, this is what I want Full Circle to be about. No matter what angle I took, I could not rationalize full day school care with the best interests of the child. Thus, no extended day...I had reached a decision – Great! But the problem remained: there has to be another answer...

And this is precisely what Full Circle is about: alternatives...thinking out of the box...questioning...asking...finding new solutions...innovating...collaborating...searching for new paradigms to improve the quality of life for children and their families. Together, we must go beyond what the child-care market currently offers, and create what is NEEDED, using the developmental needs of the child as our guide.

That being said - How to get care beyond 2:45 pm? If a family's situation necessitates full time care, but the goal is to create more time at home for the child, then we need to find someone who can be at home with the child during the parent's absence. An in-home caregiver- au pair, nanny, babysitter - could fill this role. Although no substitute for the parent, an in-home caregiver is the next best thing, not only making time at home possible for the child, but also alleviating parental stress by eliminating, for example, the rush to be at pick-up on time, the rush in starting dinner, and facilitating an evening routine that is harmonious and relaxed. And if this caregiver (perhaps an education major from one of the local colleges or a school assistant with part time hours) had a working knowledge of the Montessori Method, consistency between the school and the home environment would be maintained. This is just one idea...

Please note that I do NOT stand in judgment of working parents – quite the opposite actually; I am sympathetic and personally relate to both the desire to accomplish professional goals and the financial realities of living in the D.C. Metropolitan Area. I hope this letter conveys that Full Circle Montessori School and I hope to be your partners, in support of your family, but that this support will always draw from the vantage point of what we believe is best for children, even when this means taking a hard look at our priorities.

I believe this commitment speaks for itself.

*Cheers,
Tatjana*



APPLICATION FOR ELEMENTARY AND PRIMARY ADMISSION

1 of 2 Pages

Please include a non-refundable \$125 application fee and two current photos: 1) child and 2) family

Date of Application: _____ Applying for Fall of 20____ or Spring of 20____

Preferred Location for Primary: Frederick (Clarendon)____ Jordan (Ballston)____ Shell (West End Columbia Pike)

School Options: ___ Elementary 8:05- 3:15 (M-Th) & 8:05-1:00 (F)
 ___ Primary 9-12:30 (M-F)
 ___ Primary Final Year 9-2:45 (M-Th) 9-12:30 (F)

Extended Options: ___ Mont. AM 8:30-8:50 (M-F)
 ___ Mont. Lunch 12:30-1:30 (M-Th)
 ___ Afternoon Mont. 12:30 – 2:45 (M-Th)

***All children are dismissed at 12:30 on Fridays for early release.

Child

First Middle Last Nick Name

Female Male Birth date Age Years and Months Place of Birth

Address _____

Family

Parent(s)/Guardian: ___ Married ___ Separated ___ Divorced ___ Single Parent ___ Mother Deceased ___ Father Deceased

Parent/Guardian

Parent/Guardian

Name Citizenship

Name Citizenship

Home Address _____

Home Address _____

City State Zip

City State Zip

Home Phone Cell Phone

Home Phone Cell Phone

Email

Email

Occupation Employer

Occupation Employer

Business Address

Business Address

City State Zip

City State Zip

Business Phone Pager

Business Phone Pager

Education

Education

Languages spoken at home Citizenship

Languages spoken at home Citizenship

Sibling's name(s), date(s) of birth, school(s) currently attending (if applicable)

Regular nanny/babysitter/caregiver

Name _____ Relationship _____ Hours _____ Phone _____

Other adults living in home and relationship to child _____

Adults NOT authorized to pick up child (name, relationship, phone) _____

If divorced, is there a Custody Court Order Agreement? Yes _____ No _____ (if yes, please provide copy)

Full Circle Montessori School welcomes all people of any race, religious creed, color, national or ethnic background, sex, handicap, and age to all the rights, privileges, programs and activities generally accorded or made available to students at the school. Full Circle Montessori School believes diversity enriches our community by expanding our understanding of people, cultures, customs, beliefs, and life styles.



FULL CIRCLE MONTESSORI SCHOOL APPLICATION FOR ELEMENTARY ADMISSION
FAMILY QUESTIONS FOR ELEMENTARY
2 of 2 Pages for ELEMENTARY

Please include a non-refundable \$125 application fee and two current photos: 1) child and 2) family

Please answer the following questions on a separate sheet and return with the application packet.

ELEMENTARY ONLY:

1. Describe your previous experience with Montessori (personal, or child, or any - if any).
2. Where and when did your child attend a previous Montessori school (if any)?
3. Specifically what is it about your current/previous Montessori school that you like (if applicable)?
4. What would you say needs improvement at your current/previous Montessori school?

5. What is your exposure to and/or understanding of the Montessori philosophy?
6. What is your exposure to and/or understanding of Cosmic Education?
7. Why Montessori? Specifically, what is it about the Montessori philosophy that interests you in choosing this option for your child and your family at the Elementary Level?

8. Why Full Circle Montessori School (FCMS) as compared to other Elementary Programs?
9. Have you attended our open house?
10. What type of interactions/parent involvement do you seek at FCMS?
11. What other schools/learning environments are you considering? Why?

12. What should school be for?
13. What does the phrase "Learning is not a place, it's an activity" coined by Andreas Schleicher mean to you?

14. How would you describe your child's personality and learning style?
15. Does your child have any special educational, physical, social or emotional needs?
16. How do you see your child in his/her emotional/social development?
17. How is your child's general health?
18. What do you see as your child's greatest strengths? Greatest challenges?
19. In what areas would you like to see your child's potential more fully develop?
20. What hopes, dreams or goals do you have for your child in the short term? In the long term?
21. How do you envision Full Circle assisting you in meeting these hopes, dreams and goals?
22. How do you discipline your child?

23. What is your greatest joy as a parent? Your greatest challenge?
24. How does your family spend time together?
25. Does your family participate in volunteer or community work?
26. How does your child participate in home life (chores, helping)?
27. How do you spend your free time?
28. What interests, skills, background, or hobbies can you or a family members/friends share with the school community?
29. Please share any additional information ☺.

Whew! That's all! You are finished!

We look forward to receiving your application and getting to know more about you and your family.

I understand that offers of admission are contingent on my child's developmental readiness, as determined by FCMS. I am aware that it is equally important that a family's educational and child-rearing philosophy be compatible with that of FCMS. In addition, I am aware that Class Placement also depends on the Montessori requirement for age and gender balance in the classroom. I understand that FCMS reserves the right to determine whether or not it can meet my individual child's specific needs and can issue removal of my child from school should staff determine that the child's needs cannot be met by FCMS.

_____ Parent/Guardian/Date _____ Parent/Guardian/Date

PLEASE NOTE: Returned checks will be subject to a \$50 processing fee and any fees charged by FCMS's bank as a result of the returned check.



FULL CIRCLE MONTESSORI SCHOOL APPLICATION FOR PRIMARY ADMISSION
FAMILY QUESTIONS FOR PRIMARY
2 of 2 Pages for PRIMARY

Please include a non-refundable \$125 application fee and two current photos: 1) child and 2) family

Please answer the following questions on a separate sheet and return with the application packet.

PRIMARY ONLY:

1. Describe your previous experience with Montessori (personal, or child, or any - if any).
2. Where and when did your child attend a previous Montessori school (if any)?
3. Specifically what is it about your current/previous Montessori school that you like (if applicable)?
4. What would you say needs improvement at your current/previous Montessori school?

5. Describe your previous day care/pre-school experience (personal, or child, or any - if any).
6. Where and when did your child attend a previous day care/pre-school (if any)?
7. Specifically what is it about your current/previous day care/pre-school that you like (if applicable)?
8. What would you say needs improvement at your current/previous day care/pre-school?

9. What is your exposure to and/or understanding of the Montessori philosophy?
10. Why Montessori? Specifically, what is it about the Montessori philosophy that interests you in choosing this option for your child and your family?

11. Why Full Circle Montessori School (FCMS)?
12. Have you attended our open house?
13. What type of interactions/parent involvement do you seek at FCMS?
14. What other schools/learning environments are you considering? Why?

15. What should school be for?
16. What does the phrase "Learning is not a place, it's an activity" coined by Andreas Schleicher mean to you?

17. How would you describe your child's personality and learning style thus far (as applicable – depending on age!)?
18. Does your child have any special educational, physical, social or emotional needs?
19. How do you see your child in his/her emotional/social development?
20. How is your child's general health?
21. What do you see as your child's greatest strengths? Greatest challenges (as applicable – depending on age)?
22. In what areas would you like to see your child's potential more fully develop (as applicable – depending on age)?
23. What hopes, dreams or goals do you have for your child in the short term? In the long term?
24. How do you envision Full Circle assisting you in meeting these hopes, dreams and goals?
25. How do you discipline your child (as applicable – depending on age)?

26. What is your greatest joy as a parent? Your greatest challenge?
27. How does your family spend time together?
28. Does your family participate in volunteer or community works?
29. How do you spend your free time?
30. What interests, skills, background, or hobbies can you or a family members/friends share with the school community?
31. Please share any additional information ☺.

Whew! That's all! You are finished!

We look forward to receiving your application and getting to know more about you and your family.

I understand that offers of admission are contingent on my child's developmental readiness, as determined by FCMS. I am aware that it is equally important that a family's educational and child-rearing philosophy be compatible with that of FCMS. In addition, I am aware that Class Placement also depends on the Montessori requirement for age and gender balance in the classroom. I understand that FCMS reserves the right to determine whether or not it can meet my individual child's specific needs and can issue removal of my child from school should staff determine that the child's needs cannot be met by FCMS.

_____ Parent/Guardian/Date _____ Parent/Guardian/Date

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FULL CIRCLE MONTESSORI SCHOOL APPLICATION FOR YCC ADMISSION

1 of 2 Pages for YCC

Please include a non-refundable \$125 application fee and two current photos: 1) child and 2) family

Date of Application: _____ Applying for Fall of 20__ Spring of 20__ or Immediate opening__

Preferred Location for YCC: Shell (West End Columbia Pike)___ Westover ___

Preferred Location for Primary: Fred (Clarendon)___ Jordan (Ballston)___ Shell (West End Columbia Pike)___

Child

First

Middle

Last

Nick Name

Female

Male

Birth date

Age Years and Months

Place of Birth

Address

Family

Parent(s)/Guardian: ___Married ___Separated ___Divorced ___Single Parent ___Mother Deceased ___Father Deceased

Parent/Guardian

Parent/Guardian

Name _____ Citizenship _____

Name _____ Citizenship _____

Home Address

Home Address

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Home Phone _____ Cell Phone _____

Email

Email

Occupation _____ Employer _____

Occupation _____ Employer _____

Business Address

Business Address

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Business Phone _____ Pager _____

Business Phone _____ Pager _____

Education

Education

Languages spoken at home _____ Citizenship _____

Languages spoken at home _____ Citizenship _____

Sibling's name(s), date(s) of birth, school(s) currently attending (if applicable)

Regular nanny/babysitter/caregiver

Name _____ Relationship _____ Hours _____ Phone _____

Other adults living in home and relationship to child _____

Adults NOT authorized to pick up child (name, relationship, phone) _____

If divorced, is there a Custody Court Order Agreement? Yes ___ No ___ (if yes, please provide copy)



FULL CIRCLE MONTESSORI SCHOOL APPLICATION FOR YCC ADMISSION

2 of 2 Pages for YCC

Please include a non-refundable \$125 application fee and two current photos: 1) child and 2) family

Please answer the following questions on a separate sheet of paper:

1. Have you attended the Full Circle Open House? When?
2. Why Full Circle Montessori School?
3. What other schools/programs are you considering?

4. Does your child have previous day care or school experience?
5. What would you say needs improvement at your current/previous day care/school?
6. What aspect of your current day care/school would lead you to recommend it to others?

7. What is your exposure to and/or understanding of the Montessori philosophy?
8. Why Montessori? Specifically, what is it about the Montessori philosophy that interests you in choosing this option for your child and your family?

9. Describe your child's routine (i.e. wake up, breakfast, walk, nap time, sleep time...)
10. Describe opportunities for independence that your child has in his/her home environment/ with you.
11. Describe your child's interactions with other children (if any).

12. What should school be for?
13. What does the phrase "Learning is not a place, it's an activity" coined by Andreas Schleicher mean to you?

14. What educational goals do you have for your child?
15. In what areas would like to see your child's potential more fully develop over the next two to three years in the Young Children's Community?
16. Does your child have any special educational, physical, social or emotional needs?
17. How is your child's general health?

18. What is your greatest joy as a parent? Your greatest challenge?
19. How does your family spend time together?
20. What interests, skills, background, hobby can you/family members/friends share with the Full Circle community?
21. Please feel free to share any additional comments or information so that we may get to know your family better.

I understand that offers of admission are contingent on my child's developmental readiness, as determined by FCMS. I am aware that it is equally important that a family's educational and child-rearing philosophy be compatible with that of FCMS. In addition, I am aware that Class Placement also depends on the Montessori requirement for age and gender balance in the classroom. I understand that FCMS reserves the right to determine whether or not it can meet my individual child's specific needs and can issue removal of my child from school should staff determine that the child's needs cannot be met by FCMS.

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